individuals) are required to immediately report all information obtained, whether directly or indirectly, about incidents of Sexual Misconduct to the Title IX Officer including the names, if known, of the victim and all others involved in, or having knowledge of the incident.

Reporting allows the Title IX Officer to provide support services and information concerning reporting and resolution options and procedures to individuals who may have been subjected to Sexual Misconduct and to evaluate patterns, trends, and safety issues for the Community at-large.

| <u>Step 1:</u> | |
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| Step 2: | |
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| <u>Step 3:</u> | |
| <u>Step 4:</u> | |
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| <u>Step 5:</u> | |
| Chair I | |
| <u>Step 6:</u> | |
| <u>Step 7:</u> | |
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| <u>Step 8:</u> | |

<u>Step 9:</u>

<u>Step 10:</u>

Step 11:

Step 12: